

Provisional License Application Checklist

When applying for the student's provisional license, the following items must be taken to the driver license office:

- VOE – (Verification of School Enrollment and Attendance)** must be obtained from the school and be signed by the school administrator or his/her designee (A high school diploma or GED if student has graduated) *VOE issued during the school year (home school, traditional, year round, etc.) expires 30 days from issuance. VOE issued the last 5 days of the school year expires the first day of the following school year;*
- DE-964 (Driver Education Certificate)** – from Parent Taught course provider
- \$11 Fee** – The required fee for a provisional license;
- ITTD Certificate** – Impact Texas Teen Drivers Certificate- Must be dated within 90 days of the drive test <https://impacttexasteendrivers.dps.texas.gov/> (Contact the Texas Department of Public Safety for additional details);
- Insurance Card** - Current proof of liability insurance for the vehicle which will be used for the drive test; must have physical copy.
- Valid registration/inspection sticker** – required for the vehicle which will be used for the drive test;
- License Application** - Application for Renewal/Replacement/Change of a Texas Driver License or Identification Card (available online at <http://dps.texas.gov/internetforms/Forms/DL-43.pdf> or in any driver license office);
- Social Security Card (actual card)** – If you currently possess a Texas Learner License you are not required to present your social security card. *First time* applicants for a Texas license (even for a Provisional license) must present a Social Security Card. Individuals who have not applied for, been issued, or do not have a social security number may complete a Social Security Affidavit;
- 30 Hour Driving Log** - Driving log must be completed at time of instruction, the DPS may ask to review your log.
- The following applicants must present additional documentation as follows:**
 - a. If there has been a change in the applicant's U.S. citizenship, they must present: a birth certificate issued by the appropriate U.S. state (or District of Columbia) Bureau of Vital Statistics or equivalent agency; a Certificate of U.S. Citizenship; a Certificate of U.S. Naturalization; a U.S. Citizen Identification Card; or an Identification Card for Resident Citizens of the U.S.;
 - b. If the applicant is a Lawful Permanent Resident of the United States, they must present a: Valid U.S. Dept. of State "Immigrant Visa" or a Valid U.S. Resident Alien Card (I-551);
 - c. If the applicant is a refugee or asylee, he or she must present documentation indicating this status; or
 - d. If the applicant is not a citizen and is not a lawful permanent resident of the U.S., they must present valid documentation issued by the U.S. Dept. of Justice, U.S. Dept. of State, U.S. Homeland Security, or U.S. Citizenship and Immigration Services that shows Lawful Temporary Admission to the U.S. (If the lawful admission period indicated on the document expires in less than six months, no learner license will be issued);
- If the student was previously licensed (including a learner license) in another state, the out-of-state license must be surrendered, or a Texas Department of Public Safety affidavit must be executed certifying the out of state license has been lost, stolen, or is expired.